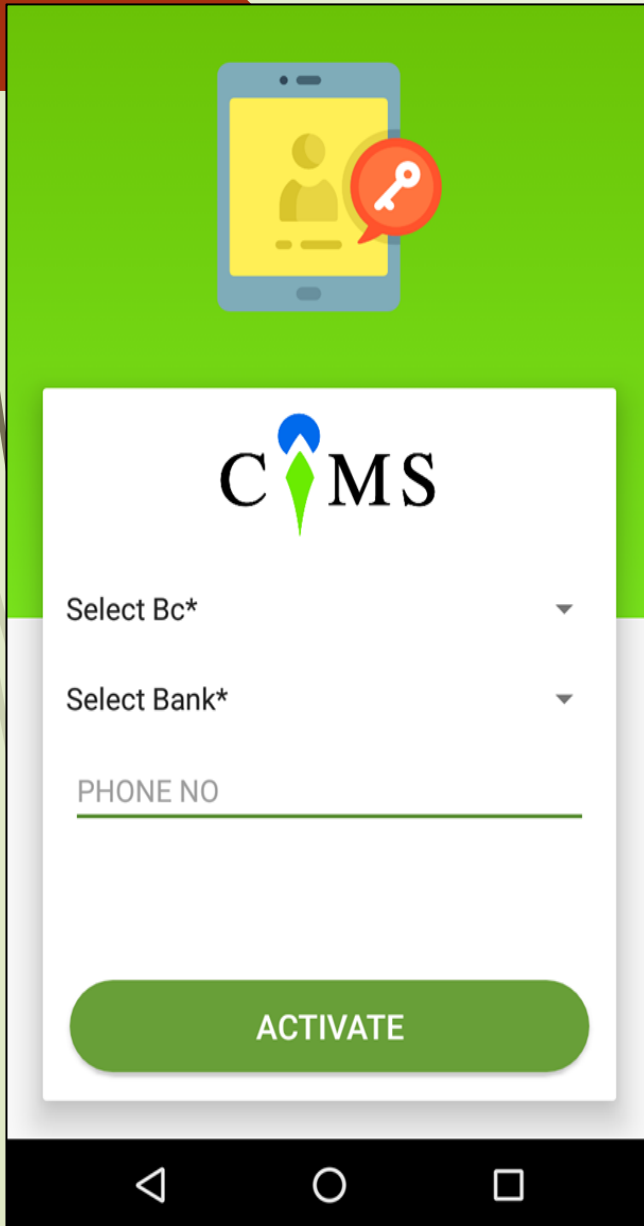




Daughter Group

(Add on-Live & Closed groups)

CIMS ACTIVATION PROCESS:



The first screenshot shows the initial CIMS activation form. At the top, there is a green header with a smartphone icon displaying a person and a key. Below the header is the CIMS logo. The form contains three input fields: 'Select Bc*' with a dropdown arrow, 'Select Bank*' with a dropdown arrow, and 'PHONE NO' with a text input line. At the bottom is a green 'ACTIVATE' button. The Android navigation bar is visible at the very bottom.


CIMS

Select Bc* ▼

Select Bank* ▼

PHONE NO

ACTIVATE



The second screenshot shows the CIMS activation form after selections. The 'Select Bc*' dropdown now displays 'NOCPL' and the 'Select Bank*' dropdown displays 'RBL'. The 'PHONE NO' field now contains the number '9677674799' and is followed by the text '(CUG NUMBER ONLY)' in red. The green 'ACTIVATE' button remains at the bottom.

CIMS

NOCPL ▼

RBL ▼

9677674799 (CUG NUMBER ONLY)

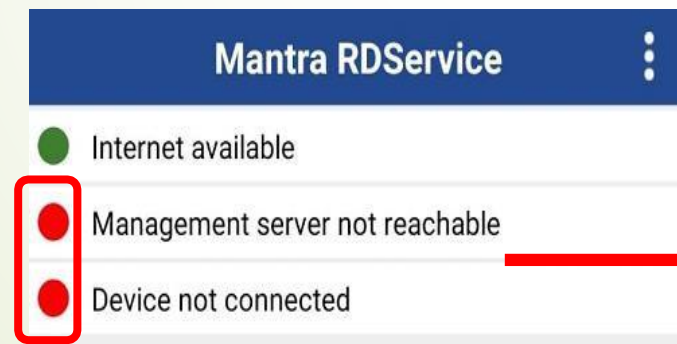
ACTIVATE

- Select BC “**NOCPL**”
- Select Bank “**RBL**”
- Type CUG number in Phone Number to be Activated

MANTRA DEVICE ACTIVATION



Mantra Biometric device



Mantra device check

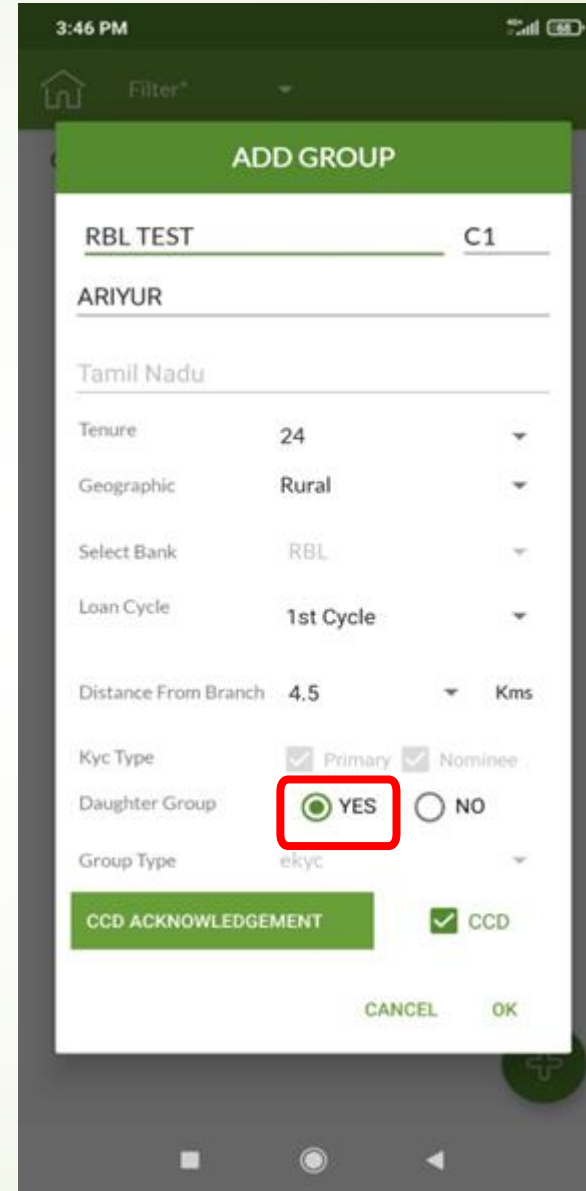
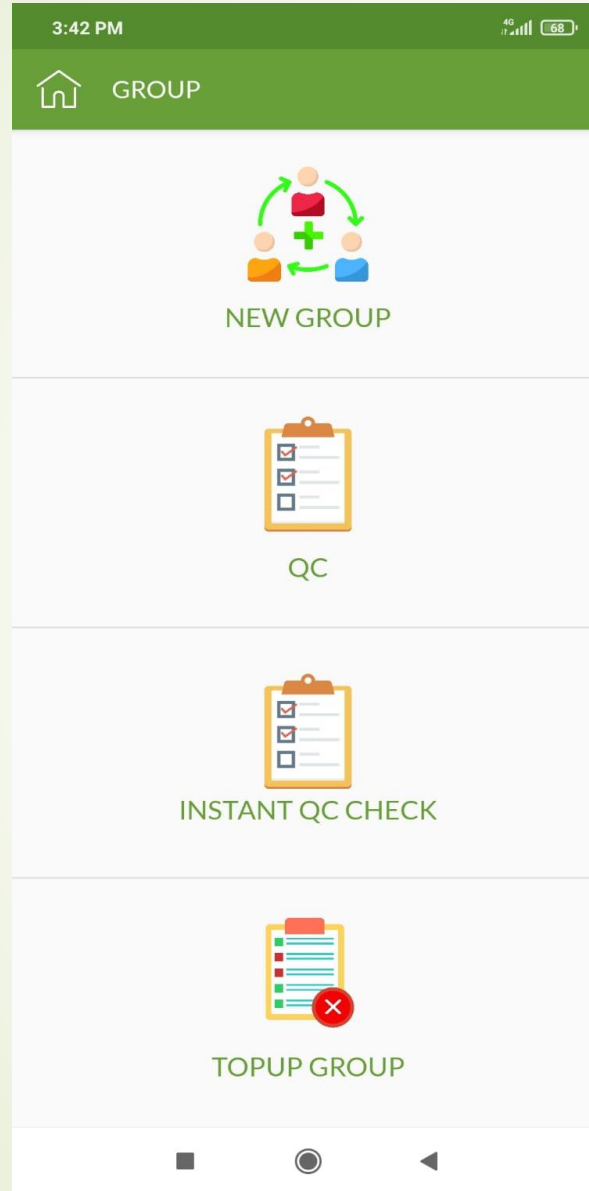
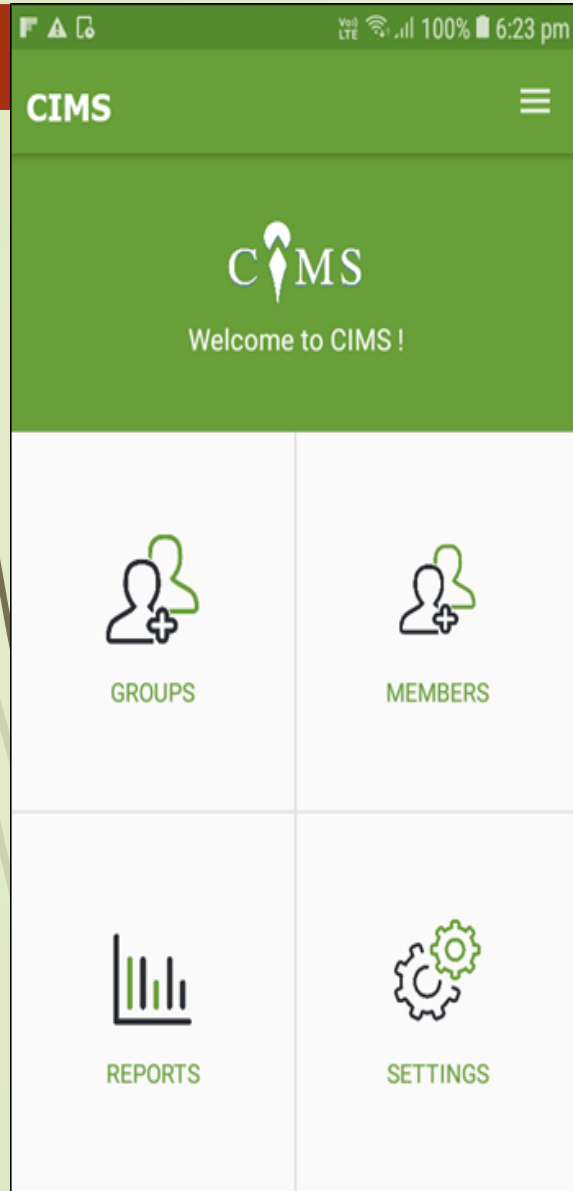
- Ensure biometric device is connected and ready to use.
- Check using Mantra RD service app installed in TAB/Mobile.

Ensure below 3 points should be in **GREEN** indication which is representing the activation of the device to capture customer details

1. Internet available
2. Management server reachable
3. Device connected

If the mentioned 3 points are in **RED** indication, then check Network connection or biometric device connected or contact IT/V1 team for solution.

RO HOME SCREEN

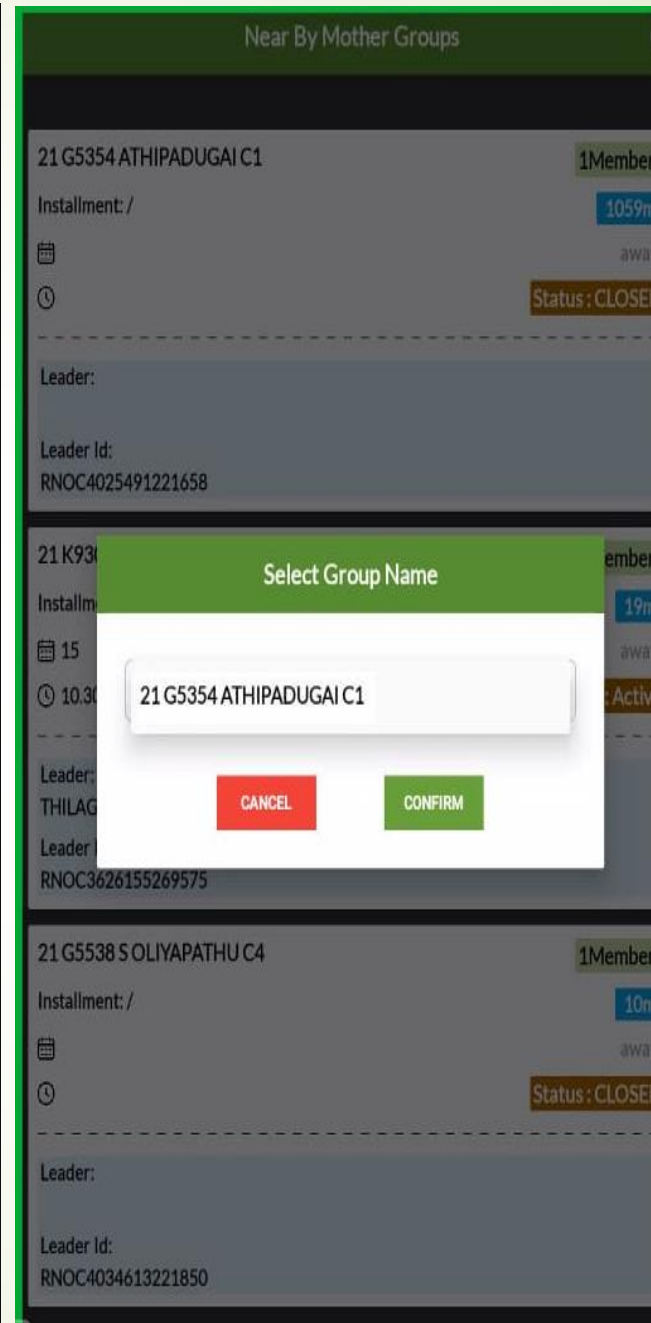
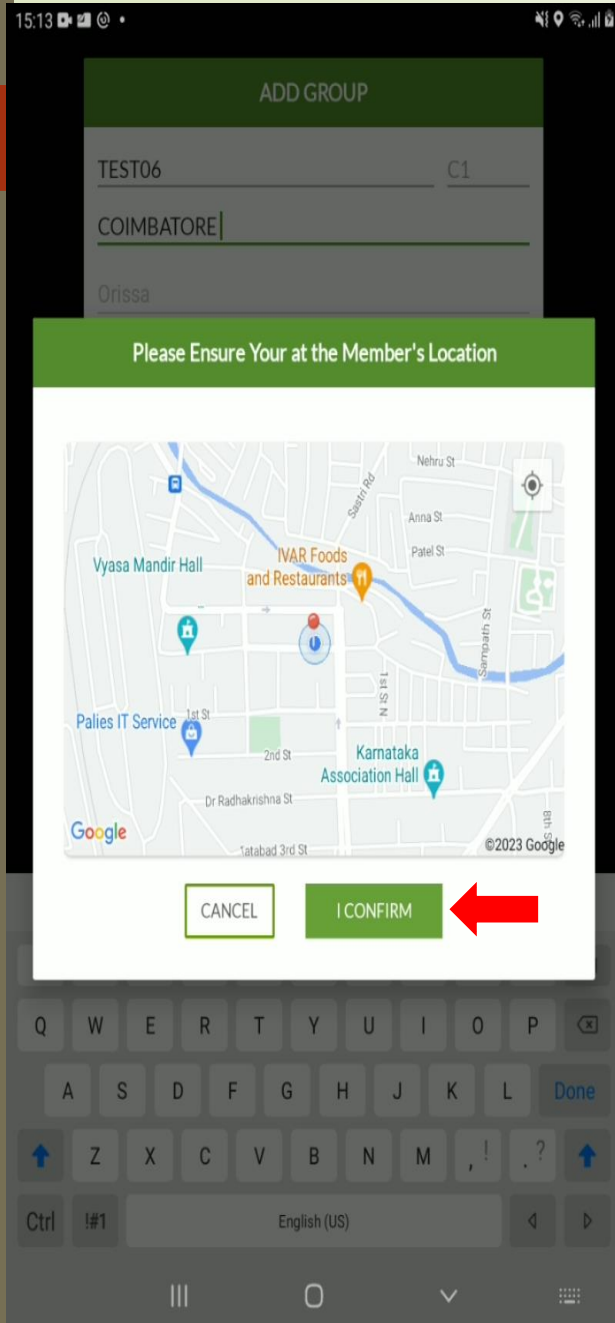


Select "Groups" to find below option

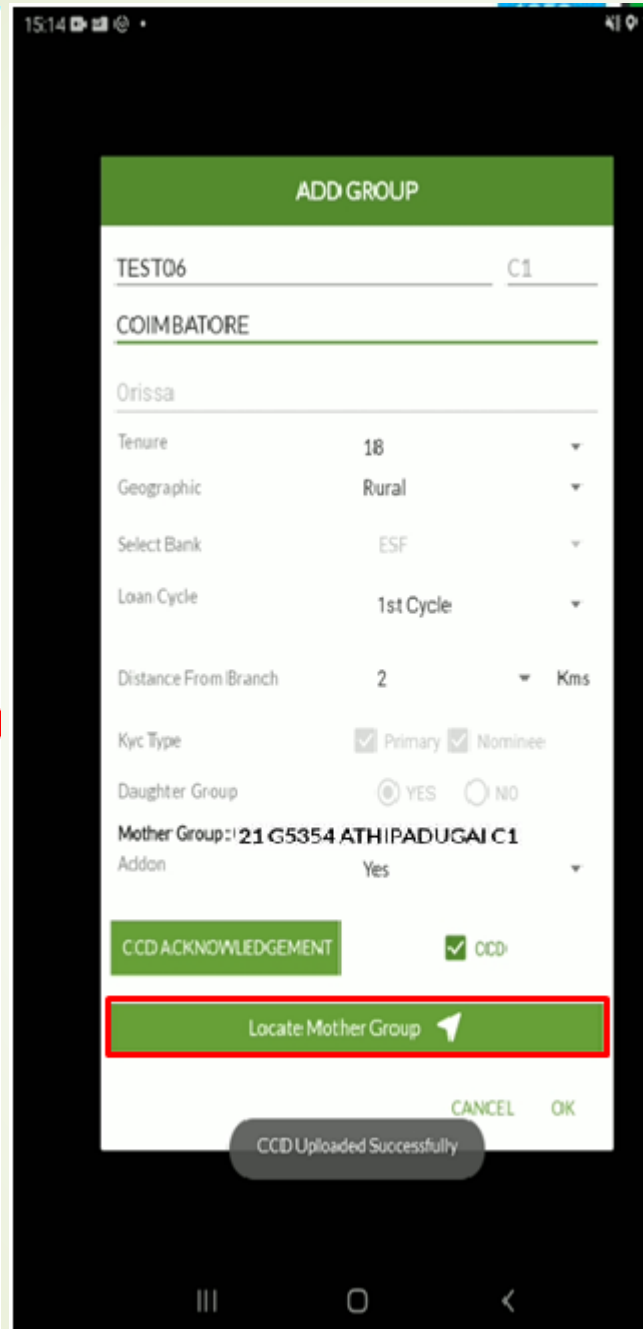
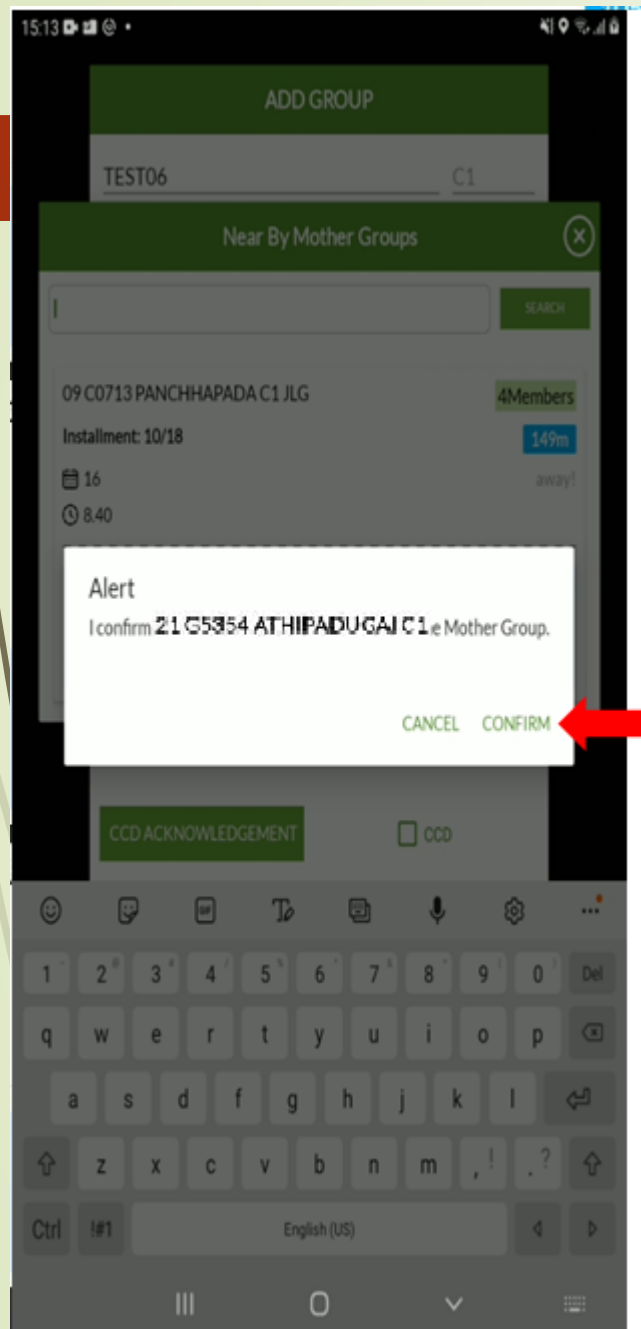
1. New Group

Mother/ Daughter Group

- Click New Group to create.
- Select "Yes" if Daughter Group
- Select "No" if Mother Group



- For Add on member, select Daughter Group (YES).
- Ensure your current sourcing location and click '**I Confirm**'
- All active (1 to 24 EMI) and closed groups (From April-2021) will be shown whichever available around 1500 meters for all RO's of a Branch
- Ensure Mother center is within 1500m from the current sourcing location



- Select the mother center and click '**Confirm**'.
- Click '**Locate Mother Group**' option to find the mother group location from the current sourcing location.



Key Notes

Distance – 1500 Metre from Mother Group.

Member Size – Min.1 & Max.6 Per Group (Further Groups can also be added to same Mother Center up to 20 Members)

Tenure – Daughter Groups (Add on Members) can be added from 1 to 24 Months & also in Closed Groups

Branch – All active and closed groups will be shown to all RO's of a branch

Meeting Date & Time for Live groups– Same as Mother Center (no Change possible)

Meeting Date & Time for Closed groups – Based on the slot availability meeting date and time should be selected post GRT



Thank you..